### PLAN OF STUDY

**MINOR IN BUSINESS ADMINISTRATION**

TO BE COMPLETED WITH ACADEMIC ADVISOR

Call 215-895-2110 or STOP in Matheson Hall, Rm 012 for an appointment

Management Information Systems (MIS)

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Name: ____________________________________________________________

(Last)                                                         (First)                                                                                  (Middle Initial)

Student ID#:___________________________

Date Prepared: ______/______/_______

Signature of Business Advisor

Expected Date of Graduation: _______ / _______ / ________

Major: __________________________________________________________________________________

(Nam e)

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MINOR PLAN OF STUDY (TO BE COMPLETED WITH COUNSELOR)

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<table>
<thead>
<tr>
<th>Course Name Required Courses</th>
<th>X if required in curriculum</th>
<th>Course Number</th>
<th>Credits</th>
<th>Term/Year Planned</th>
<th>Term/Year Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to Management Information Systems</td>
<td></td>
<td>MIS 300</td>
<td>4</td>
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<tr>
<td><strong>Select 5 of the following Courses</strong></td>
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<tr>
<td>Microcomputer Technologies for Business</td>
<td></td>
<td>MIS 341</td>
<td>4</td>
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<tr>
<td>Systems Analysis and Design</td>
<td></td>
<td>MIS 342</td>
<td>4</td>
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<tr>
<td>Database Design and Implementation</td>
<td></td>
<td>MIS 343</td>
<td>4</td>
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<tr>
<td>Networking Technologies for Business</td>
<td></td>
<td>MIS 344</td>
<td>4</td>
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<tr>
<td>Client/Server Computing for Business</td>
<td></td>
<td>MIS 345</td>
<td>4</td>
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<tr>
<td>Information Systems Seminar</td>
<td></td>
<td>MIS 359</td>
<td>4</td>
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</tbody>
</table>

Total Credits Planned _________

Credits Taken _________
REQUIREMENTS:

1. A minimum of **24** quarter credits and a minimum of **6** courses are required to complete the Minor in Business Administration/MIS.
2. No more than 2 courses or 8 credits (or 3 courses and 9 credits if classes were taken under the “old curriculum”) that are required by the students major may be counted towards the Business Minor.
3. A grade of “C” (2.0) or better must be earned for each course in the Minor for it to be counted toward the Minor.
4. No more than two transfer courses may be used to complete the Minor. Transfer Credits must be taken before matriculated at Drexel.
5. Students in the process of completing a degree granting program out of the Goodwin College of Evening and Professional Studies, (BS or BSCOEPS), may enroll in 700 sections of the courses they choose that meet the business minor. All other students in the process of completing a degree granting programs out of other colleges within the University must enroll in the 500 sections of the courses they choose that meet the business minor.
6. Check the pre-requisites of all classes when making your selection of electives. **It is the students responsibility to know pre-requisites.**