Please initial and sign as indicated below. Your signature will serve as verification that you have read and understand each provision, and agree to adhere to all statements therein.

1. ______ I must complete a minimum of 8 LeBow graduate level courses (24 credits) level with grades of C or better prior to starting the GCP program. If this requirement is not satisfied I will not be granted entry to the program or GCP assignment.

2. ______ My participation in the GCP program requires that I enroll in to two courses over two consecutive terms: BUSN 750 098 during the first term of the program and BUSN 751 099 during the second term. I will be charged the regular tuition fee and will need to satisfy academic requirements for each course.

3. ______ If after completing my first GCP assignment (first two terms) I receive an extension to start on a second assignment (an additional two terms), I must declare and ultimately complete a second MBA Area of Concentration, enroll and pay for each GCP course again, and complete academic requirements for each GCP course during the second GCP assignment.

4. ______ I will notify Megan Sinz, Program Manager-Full time programs, of my GCP placement to receive the syllabus outlining academic requirements.

5. ______ It is my responsibility to contact my GCP academic advisor to satisfy all academic requirements.

6. ______ GCP courses BUSN 750 098 and BUSN 751 099 count in the calculation of my cumulative GPA.

7. ______ If I successfully complete the six-month GCP program I may apply 3.0 credits of GCP coursework (BUSN 751 099) toward an elective in the MBA and MS plans of study (if elective space is available). If I choose to pursue dual Areas of Concentration I can not use GCP credits to satisfy graduation requirements.

8. ______ If I rely on financial aid to support my studies I must maintain a minimum of 6 credits per term for my loan to be disbursed. While on GCP I must be enrolled in the GCP course as well as an additional LeBow graduate level course in order to receive my financial aid each term. I will coordinate these details directly with the financial aid office.

My signature acknowledges that I read and understand the policies outlined above.

_________________________________________  ________________________________________
Student Name (please print)                      Student ID

_________________________________________  ________________________________________
Student Signature                               Date

Revised November 17 2009
GRADUATE CO-OP PROGRAM (GCP) APPLICATION

1. Last Name: __________________________ First Name: __________________________ Title: Mr. or Ms.

2. Current Address: ____________________________________________________________

3. City, State Zip: ____________________________________________________________

4. Drexel ID#: __________________________ E-mail: __________________________ Phone: __________________________

5. Degree Program: ☐ MBA with Field(s) of Concentration: _____________________ ☐ M.S. __________

6. I have reviewed, signed, and returned with this application the GCP Agreement. ☐ Yes ☐ No

7. Indicate the term that the beginning GCP experience is desired: Term: ______ Year: ________

*Please remember to apply three terms prior to the term you wish to apply for GCP.

8. Have you applied for GCP participation before: ☐ Yes ☐ No

9. Have you participated in GCP previously? ☐ Yes ☐ No

If yes, list dates of participation, and concentration/area of work specialization:

__________________________________________________________

10. How many advanced-level (600+) graduate LeBow courses have you completed? __________

If you have completed less than 8 advanced-level graduate courses, please indicate anticipated credit hours you will be enrolled in each term before your GCP term:

Fall: _____ Winter: _____ Spring: _____ Summer: _____

11. Signature ________________________________________________________________

Office Use Only: GMAT: _____ GPA: _____ Holds: _____

This applicant has met the preliminary academic qualifications for GCP and is authorized to continue the application process:

_________________________________________ __________________________
Signature of Director, Masters Programs in Business Date

Revised November 17 2009

LeBow College of Business, 215-895-2115 phone, 215-895-1012 fax